

FEDERAL UNIVERSITY OF ALLIED HEALTH SCIENCES, ENUGU

(Office of the Registrar)

QUALIFICATION REQUIREMENTS FOR NON-ACADEMIC STAFF POSITIONS

SN	REGISTRY CADRE :
1	- Deputy Registrar (CONTISS 14) Candidate should possess a good honours degree of not below 2nd Class lower division, from a recognised University in any of the following disciplines; social sciences, art and humanities, and NYSC discharge certificate or exemption with minimum of three (3) years cognate experience as a Principal Assistant Registrar in an approved University. Candidate must have relevant professional body registration (ANUPA, NIM and any other acceptable professional body).
2	- Principal Assistant Registrar PAR I (CONTISS 13) Candidate should possess a good honours degree of not below 2nd Class lower division, from a recognised University in any of the following disciplines; social sciences, art and humanities, plus NYSC discharge certificate or exemption with minimum of fifteen (15) years post qualification experience in an approved University. Candidate must have relevant professional body registration (ANUPA, NIM and any other acceptable professional body)..
3	- Principal Assistant Registrar PAR II (CONTISS 12) Candidate should possess a good honours degree of not below 2nd Class lower division, from a recognised university in any of the following disciplines; social sciences, art and humanities, plus NYSC discharge certificate or exemption with minimum of twelve (12) years post qualification experience in an approved University. Candidate must have relevant professional body registration (ANUPA, NIM and any other acceptable professional body).
4	- Assistant Registrar (CONTISS 09) Candidate should possess a good honours degree of not below 2nd Class lower division, from a recognized university in any of the following disciplines; social sciences, art and humanities plus NYSC discharge certificate or exemption with minimum of Eight (8) years post qualification experience in an approved University.
5	ACCOUNTING CADRE - Deputy Bursar (CONTISS 14) Candidate should possess a good honours degree of not below 2nd Class Lower division in Accounting, Banking and Finance, Business Studies or Economics from a recognized University with NYSC discharge certificate/exemption with minimum of Three (3) years cognate experience as a Chief Accountant in approved University and must be a member of any chartered accounting profession (ICAN, ACCA, ANAN).

6	- Chief Accountant (CONTISS 13) Candidate must have a good honours degree of not below 2nd Class Lower division in Accounting, Business Studies, Banking and Finance or Economics from a recognised university with NYSC discharge certificate/exemption and with minimum of Fifteen (15) years cognate experience in a recognised University and must be a member of any chartered accounting profession (ICAN, ACCA, ANAN).
7	- Senior Accountant (CONTISS 09) Candidate must have a good honours degree of not below 2nd Class Lower division in Accounting, Business Studies, Banking and Finance or Economic from a recognized University with NYSC discharge certificate/exemption and minimum of Six (6) years cognate experience in approved University.
8	- Accountant I (CONTISS 08) Candidate must have a good honours degree of not below 2nd Class Lower division in Accounting, Business Studies, Banking and Finance or Economics from a recognized University with NYSC discharge certificate/exemption and minimum of Three (3) years cognate experience in approved University.
9	- Accountant II (CONTISS 07) Candidate must have a good honours degree of not below 2nd Class Lower division in Accounting, Business Studies, Banking and Finance or Economics from a recognized university with NYSC discharge certificate/exemption.
10	MEDICAL CADRE - Senior Medical Officer (CONMESS 03) Candidate must possess M.B.B.S. or any recognized equivalent and completion of one year houseman ship plus registration with the Medical and Dental Council of Nigeria (MDCN) and a current practicing license with NYSC discharge Certificate/exemption plus Nine (6) years cognate experience.
11	- Medical Officer (CONMESS 02) Candidate must possess M.B.B.S. or any recognized equivalent and completion of one year housemanship plus registration with the Medical and Dental Council of Nigeria (MDCN) and a current practising license with NYSC discharge Certificate/exemption.

12	- Dental Surgeon (CONMESS 03) Candidate must possess B.D.S or any recognised equivalent with completion of housemanship plus registration with the Medical and Dental Council of Nigeria (MDCN) and a current practicing license with NYSC discharge Certificate/exemption plus Nine (6) years cognate experience.
13	- Dental Surgeon II (CONMESS 04) Candidate must possess B.D.S or any recognized equivalent with completion of housemanship plus registration with the Medical and Dental Council of Nigeria (MDCN) and a current practising license with NYSC discharge Certificate/exemption plus Twelve (9) years cognate experience.
14	INFORMATION CADRE - Information Officer I (CONTISS 08) Candidate must possess a good first degree in Mass Communication/Computer Science/ Information Management with NYSC Discharge Certificate/Exemption and minimum of Three (3) years cognate experience.
15	- Information Officer II (CONTISS 07) Candidate must possess a good first degree in Mass Communication/Computer Studies with NYSC Discharge Certificate/Exemption.
16	ADMINISTRATIVE CADRE - Administrative Officer I (CONTISS 08) A good first degree from a recognised university in any of the disciplines of Social Sciences, Art and Humanities plus NYSC discharge certificate or exemption plus at least Three (3) years post experience.
17	- Administrative Officer II (CONTISS 07) A good first degree from a recognised university in any of the disciplines of Social Sciences, Art and Humanities plus NYSC discharge certificate or exemption.
18	- Assistant Executive Officer (CONTISS 06) Candidate must possess ND in Accounting, Banking and Finance, Business Studies, Economics or related discipline.

19	CLERICAL CADRE - Clerical Officer I (CONTISS 04) Candidate must possess SSCE/WASC/GCE with at least 5 credits at not more than 2 sittings in relevant subjects including English and Mathematics with computer literacy plus at least year's cognate experience.
20	- Clerical Officer (CONTISS 03) Candidate must possess SSCE/WASC/GCE with at least 5 credits not more than 2 sittings in relevant subjects including either English or Mathematics with computer literacy.
21	- Senior Auditor (CONTISS 09) Candidate must have a good honours degree of not below 2nd Class Lower division in Accounting, Business Studies, Banking and Finance, Economics or Taxation from a recognised University with NYSC discharge certificate/exemption and minimum of Six (6) years cognate experience in approved University.
22	- Auditor I (CONTISS 08) Candidate must have a good honours degree of not below 2nd Class Lower division in Accounting, Business Studies, Banking and Finance, Economics or Taxation from a recognised University with NYSC discharge certificate/exemption and minimum of Three (3) years cognate experience in approved University.
23	- Auditor II (CONTISS 07) Candidate must have a good honours degree in Accounting, Business Studies, Banking and Finance, Economics or Taxation from a recognised university with NYSC discharge certificate/exemption.
24	STORE OFFICER CADRE - Principal Store Officer (CONTISS 11) Candidate must possess a good first degree in Purchasing and Supply, Accounts/Business Studies and any other relevant field plus Nine (9) years cognate experience and registration with applicable professional body and NYSC discharge certificate/exemption.
25	Procurement Cadre Assistant Chief procurement Officer (CONTISS 11) Candidate must possess a good first degree in Purchasing and Supply, Accounts/Business Studies and any other relevant field plus Nine (9) years cognate experience and registration

	with applicable professional body and NYSC discharge certificate/exemption.
26	Senior Procurement Officer (CONTISS 08) Candidate must possess a good first degree in Purchasing and Supply, Accounts/Business Studies and any other relevant field plus Three (3) years cognate experience and NYSC discharge certificate/exemption.
27	INSTRUCTOR CADRE Senior Instructor (CONTISS 11) Candidate must possess B.Sc./HND in Nursing and valid registration with Nursing and Midwifery Council of Nigeria plus 3 years post registration cognate and practical experience
28	- Senior Stock Verifier (CONTISS 08) Candidate must possess a good first degree in Purchasing and Supply, Accounts/Business Studies and any other relevant field plus Three (3) years cognate experience and NYSC discharge certificate/exemption.
29	- Higher Stock Verifier (CONTISS 07) Candidate must possess HND in Business Studies/Purchasing and Supply with at least Three (3) years cognate experience plus NYSC discharge certificate/exemption.
30	- Laboratory Assistant (CONHESSS 06) Candidate must possess ND in Medical Laboratory Technology from a recognised institution and must be registered with any medical laboratory profession, in addition to relevant post-qualification cognate experience.
31	RADIOGRAPHY CADRE - Senior Radiographer (CONHESS 09) Candidate must possess a Bachelor's Degree in Radiography/Radiation Sciences from a recognised institution and be duly registered with the Radiographers Registration Board of Nigeria (RRBN) with a valid practicing licence and NYSC discharge certificate/exemption.
32	NURSING CADRE - Nursing Officer (CONHESS 08)

	Candidates must possess a Bachelor's Degree in Nursing Science (B.N.Sc.) and be duly registered and licensed by the Nursing and Midwifery Council of Nigeria (NMCN) to practise as a Registered Nurse (RN) and NYSC discharge certificate/exemption.
33	HEALTH RECORD CADRE - Senior Health Record Officer (CONHESS 09) Candidates must possess a Bachelor's Degree in Health Information Management/Health Records Management from a recognised institution and be duly registered with the Health Records Officers Registration Board of Nigeria (HRORBN) with a valid practicing licence, and Six (6) years post qualification cognate experience and NYSC discharge certificate/exemption.
34	Health Record Assistant (CONHESS 04) Candidates must possess a Senior Secondary School Certificate (SSCE), WAEC or NECO with at least five (5) credits, including English Language and Mathematics
35	. DENTAL NURSING CADRE - Senior Dental Nursing (CONHESS 09) Candidates must possess a Bachelor's Degree in Nursing Science (B.N.Sc.) from a recognised institution and be duly registered and licensed by the Nursing and Midwifery Council of Nigeria (NMCN) to practice as a Registered Nurse (RN) with three (3) years post- cognate experience and NYSC discharge certificate/exemption.
36	COMMUNITY HEALTH CADRE - Principal Community Health Technician (CONHESS 07) Candidates must possess a Higher National Diploma (HND) in Community Health or equivalent qualification from a recognized institution and be duly registered with the Community Health Practitioners Registration Board of Nigeria (CHPRBN), with 3 year post cognate experience and NYSC discharge certificate/exemption.
37	- Senior Community Health Technician (CONHESS 06) Candidate must possess a good HND in Community Health Technology and be duly registered with the Community Health Practitioners Registration Board of Nigeria (CHPRBN), with 3 years post cognate experience and NYSC discharge certificate/exemption
38	- Laboratory Assistant I (CONHESS 06) Candidates must possess a National Diploma (ND) in Laboratory Technology or other equivalent professional qualification, from a recognised institution with three (3) years cognate experience.

39	- Laboratory Assistant II (CONHESS 05) Candidates must possess a National Diploma (ND) in Laboratory Technology or other equivalent professional qualification, from a recognised institution
40	- Medical Laboratory Technologist (CONHESS 08) Candidate must possess a good degree in Medical Laboratory Technology from a recognised institution and duly registered and licensed by the Medical Laboratory Science Council of Nigeria (MLSCN), with NYSC discharge certificate/exemption and 9 years cognate experience
41	. SCIENTIFIC OFFICER CADRE - Senior Scientific Officer (CONHESS 09) Candidate must possess a good degree in relevant science disciplined from a recognised institution and be duly registered and licensed by relevant professional body with NYSC discharge certificate/exemption and 6 years post cognated experience
42	- Scientific Officer (CONHESS 08) Candidate must possess a good degrees degree in relevant science disciplined from a recognised institution with NYSC discharge certificate/exemption.
43	Higher Environmental Health Assistant (CONHESS 05) Candidate must possess a good National Diploma (ND) in Environmental Health Technology/Public Health science from a recognised institution
44	DATA PROGRAMMER CADRE Senior Data Programmer(CONTISS 09) Candidate must possess a good B.Sc degree in Computer Science, Statistics, Data Science, Information Technology, or a related discipline from a recognised institution, with three (3) years cognate experience in data programming, data management or a related field and NYSC discharge certificate/exemption
45	PROGRAM ANALYST - Program System Analyst(CONTISS 07) Candidate must possess a good B.Sc. degree in Computer Sciences/Information Technology from a recognised institution with at least 3 years cognate experience and NYSC discharge certificate/exemption

46	- Senior Program Analyst(CONTISS 09) Candidate must possess a good B.Sc. degree in Computer Sciences/Information Technology from a recognised institution, with 6 years cognate experience and NYSC discharge certificate/exemption.
47	DATA PROCESSING CADRE - Higher Data Processing Officer(CONTISS 07) Candidate must possess a good HND degree in Computer Sciences/Information Technology from a recognised institution, with 3 years cognate experience and NYSC discharge certificate/exemption.
48	- Data Processing Assistant(CONTISS 06) Candidates must possess a National Diploma (ND) in Computer Science, Statistics, Data Processing, Information Technology or a related discipline from a recognised institution,
49	FARM OFFICER CADRE Farm Officer 1 (CONTISS 08) Candidates must possess a Bachelor's Degree in Agriculture, Agricultural Science, Animal Science, Crop Science, or a related discipline from a recognised institution, with 3 years cognate experience and NYSC discharge certificate/exemption.
50	HEALTH ATTENDANT CADRE - Health Assistant (CONTISS 03) Candidate must possess SSCE/WASC/GCE with a minimum of 3 credits and must be a holder of Health Assistant Diploma from a recognised institution.
51	- Health Attendant (CONTISS 02) Candidate must possess SSCE/WASC/GCE with at least 3 passes.
52	TECHNICAL OFFICER(MAINTENANCE) CADRE - Technical Assistant (CONTISS 05) Candidates must possess a National Diploma (ND) in Engineering, Building Technology, Mechanical/Electrical Engineering, or other relevant technical discipline from a recognized institution.

53	STOREKEEPER CADRE - Storekeeper(CONTISS 04) Candidate must possess SSCE/WASC/GCE with at least 4 credits at not more than one sittings or 5 at not more than 2 sittings in relevant subjects including English and Mathematics
54	MOTOR DRIVER CADRE - Senior Driver/ Mechanic(CONTISS 05) Candidate must possess SSCE/WASC/GCE with at least 3 passes and National Driving Certificate, Class I Trade Test for Motor Mechanic with 2 years cognate experience.
55	PORTER CADRE - Porter(CONTISS 03) Candidate must possess SSCE/WASC/GCE with at least 3 passes
56	ARTISAN/CRAFTSMAN CADRE - Senior Craftsman(CONTISS 04) Candidate must possess SSCE/WASC/GCE with at least 3 passes and a pass in Federal Ministry of Labor Trade Class I in area of specialty with at least 2 years cognate experience.
57	- Craftsman (CONTISS 03) Candidate must possess SSCE/WASC/GCE with at least 3 passes and a valid Class I Trade Test in area of specialty
58	- Assistant News Editor (CONTISS 05) Candidates must possess a National Diploma (ND) in Mass Communication, Arts or a related discipline from a recognized institution with 2 years cognate experience.
59	WASHMAN CADRE - Washman (CONTISS 02) Candidate must possess SSCE/WASC/GCE with at least 3 passes.
60	GARDENER CADRE - Head Field Attendant(CONTISS 3)

	Candidate must possess SSCE/WASC/GCE with at least 3 passes
61	- Field Assistant(CONTISS 02) Candidate must possess SSCE/WASC/GCE with at least 3 passes
62	LIBRARY OFFICER CADRE - Librarian: CONTISS 7 Candidate must possess a Bachelor's Degree in Library and Information Science (BLIS) with evidence of registration with the relevant regulatory body 3 years cognate experience.
63	- Higher Library Officer (CONTISS 07) Candidate must possess HND in Library Science and at least 3 years cognate experience.
64	Senior Coach (CONTISS 09) Candidates must possess a Bachelor's Degree, in Physical Education, Sports Science, Sports Management or a related discipline from a recognized institution, with 3years cognate and NYSC discharge certificate/exemption
65	- Assistant Coach (CONTISS 07) Candidate must possess a good honours degree Physical education from a recognised institution with 3 years cognate experience and NYSC discharge certificate/exemption
66	- Sport Assistant(CONTISS 05) Candidates must possess a National Diploma (ND) in Physical Education, Sports Science, Sports Management or a related discipline from a recognized institution,
67	- Senior Foreman (CONTISS 06) Candidate must possess SSCE/WASC/GCE with at least 3 passes and a valid Class I Trade Test in the appropriate trade with at least 2 years cognate experience.
68	Higher Trade Officer (CONTISS 07) Candidate must possess HND in Business Administration/Marketing, from a recognized institution, and NYSC discharge certificate/exemption